**LIVINGSTON COUNTY COMMUNITY MENTAL HEALTH AUTHORITY BOARD**
622 E. GRAND RIVER AVENUE, HOWELL MI 48843 – BOARD ROOM

Approved

# MEETING MINUTES
# FULL BOARD
## TUESDAY, MAY 26, 2026

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|---|---|---|
| **MEMBERS PRESENT:** | ☐ **OPEN SEAT (VACATED BY S. SLATON)** | ☐ **C. NAGY** |
| | ☐ **OPEN SEAT (VACATED BY M. KOZAK)** | ☒ **M. PAIGE** |
| | ☐ **L. BERRY-BOBOVSKI** | ☒ **M. PIZZIMENTI** |
| | ☒ **P. BRIDGE** | ☒ **M. SERIO -** VICE & COMM. CHAIR |
| | ☒ **R. GARBER –** BOARD CHAIR | ☒ **S. VANDEMERGEL** |
| | ☒ **M. IKLE** | ☒ **A. YURKANIN-** BOARD SECRETARY |
| **MEMBER(S) ABSENT:** | **L. BERRY-BOBOVSKI, C. NAGY** | |
| OTHERS PRESENT | C. CONKLIN<br>K. AULETTE<br>A. BOWERS | |

1. **CALL TO ORDER**: Meeting called to order by: **R. Garber** at **6:01 PM**.

2. **ROLL CALL**

3. **APPROVAL OF AGENDA: AGENDA DATED MAY 26, 2026**

☒ **MOTION TO APPROVE THE AGENDA, AS PRESENTED.**
☐ **MOTION TO APPROVE THE AGENDA, AS MODIFIED:**
**MOVED BY: A. Yurkanin / SECONDED BY: M. Ikle**
☒ **MOTION PASSED 8 / 0**
☐ **MOTION FAILED**

**4. CALL TO THE PUBLIC:** ☒ **None.** ☐

**5. APPROVAL OF MINUTES: MINUTES OF MEETING DATED MARCH 31, 2026, AND APRIL 28, 2026**

**ACTION #1: APPROVAL OF MARCH 31, 2026, MINUTES**

☒ **MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.**

☐ **MOTION TO APPROVE THE MINUTES, AS MODIFIED:**

**MOVED BY: M. Pizzimenti / SECONDED BY: M. Serio**

☒ **MOTION PASSED 8 / 0**

☐ **MOTION FAILED**

**ACTION #2: APPROVAL OF APRIL 28, 2026, MINUTES**

☒ **MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.**

☐ **MOTION TO APPROVE THE MINUTES, AS MODIFIED:**

**MOVED BY: M. Serio / SECONDED BY: A. Yurkanin**

☒ **MOTION PASSED 8 / 0**

☐ **MOTION FAILED**

**6. BOARD ADMINISTRATION:** ☐ **None** ☒ **Item(s) Noted Below**

a) Per-Diem for Special Meetings / Functions: ☒ None ☐ Items Noted Below:

b) Event Announcement(s): ☐ None ☒ Item(s) Noted Below

- CMHAM Summer Conference: Grand Traverse Resort, Traverse City, June 9-10, 2026

c) Executive Director Evaluation/Contract Committee – Appointments by R. Garber, Board Chair (3 Members)
Roxanne Garber appointed the following members:
Mary Pizzimenti – Committee Chair
Patrick Bridge
Roxanne Garber

d) CMHPSM Appointment of Livingston County CMH Board Member(S)
Effective July 1, 2025-by R. Garber, Board Chair:
Matt Ikle 3-Year Term (Term began 07/01/2026 - Expires 06/30/2029)
Andrew Yurkanin 2-Year Term (Term began 07/01/2025 - Expires 06/30/2028)
Mary Serio 1 Year Term (Term began 07/01/2024 - Expires 06/30/2027)

**7.CONSENT AGENDA:**

Removal of item(s) from the Consent Agenda: ☒ None ☐ Items Noted Below

**CONSENT AGENDA APPROVAL**

Discussion was held.

**MOVED BY: M. Serio / SECONDED BY: M. Ikle**

Motion to accept and approve the consent agenda, as presented.

☒ **MOTION PASSED 8 / 0**

☐ **MOTION FAILED**

**a) RPC / FY25 Audited Financial Statements Presentation by C. Schaub at April 21, 2026 meeting (Ref. W&M Ag. #3)**

Motion to approve the Annual Audit for the year ending September 30, 2025 (FY25), conducted by Roslund, Prestage and Company, P.C., Certified Public Accountants, as presented.

**b) FY26 Kalamazoo Behavioral Health Hospital (Ref. W&M Ag. #4)**

Motion to approve FY26 Contract between LCCMHA and Kalamazoo Behavioral Health Hospital for all-inclusive Community Psychiatric Inpatient services at rates, as presented. Effective 06/01/2026 to 9/30/2026.

**c) FY26 Lansing Senior Partners, LLC dba Brightwell Behavioral Health (Ref. W&M Ag. #5)**

Motion to approve FY26 Contract between LCCMHA and Lansing Senior Partners, LLC dba Brightwell Behavioral Health for all-inclusive Community Psychiatric Inpatient services at rates, as presented. Effective 06/01/2026 to 9/30/2026.

**d) FY26 Monica Pino for yoga services (Ref. W&M Ag. #6)**

Motion to approve FY26 Contract between LCCMHA and Monica Pino for yoga services at rates, as presented. Effective 6/1/2026 to 9/30/2026.

**e) FY26 CMHPSM-LCCMHA ROSC Contract for SUD Funding Amendment #2 (Ref. W&M Ag. #7)**

Motion to approve FY26 Contract #C26027.2 – SUD Funding for services between the Community Mental Health Partnership of Southeast Michigan and Livingston County Community Mental Health Authority, as presented. Effective 4/23/2026 to 9/30/2026

**f) Memo: Request to reclassify an open Intake/ Access Therapist position from regular part-time 24 hours per week to regular full-time 40 hours per week (Ref. W&M Ag. #8)**

Motion to approve a new Full-time Intake/Access Therapist I (108) or II (109) to replace the current part-time Intake/Access Therapist I or II, as presented. Effective 05/27/2026.

**g) Memo: Request to reclassify two Mental Health Assistant (103) positions from occasional part-time 28 hours per week to regular part-time 20 hours per week at Stepping Stones Engagement Center (Ref. W&M Ag. #9)**

ACTION #1: Motion to approve to eliminate two occasional part-time up to 28-hour per week Mental Health Assistant positions in the Engagement Center program, as presented. Effective 05/27/26.

ACTION #2: Motion to approve the addition of two regular part-time 20-hour per week Mental Health Assistant positions in the Engagement Center program, as presented. Effective 05/27/26.

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**h) CMHPSM Revised Policy #383: Customer Services Policy (Ref. W&M AG. #11)**

Motion to approve revised CMHPSM Policy 383: Customer Service Policy. Effective once regionally approved.

**i) CMHPSM Revised Policy #439: Consumer Appeals Policy (Ref. W&M AG. #12)**

Motion to approve revised CMHPSM Policy 439: Consumer Appeals Policy. Effective once regionally approved.

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**j) CMHPSM Revised Policy #465: Employee Competency and Credentaling Policy (Ref. W&M AG. #13)**

Motion to approve revised CMHPSM Policy 465: Employee Competency and Credentialing Policy. Effective once regionally approved.

**k) CMHPSM Revised Policy #470: Emergency Post-Stabilization Services (Ref. W&M AG. #14)**

Motion to approve revised CMHPSM Policy 465: Employee Competency and Credentialing Policy. Effective once regionally approved.

**l) CMHPSM Revised Policy #484: Credentialing for Licensed Independent Providers (Ref. W&M AG. #15)**

Motion to approve revised CMHPSM Policy 484: Credentialing for Licensed Independent Providers. Effective once regionally approved.

**m) CMHPSM Revised Policy #486: Organizational Credentialing/Recredentialing and Monitoring (Ref. W&M AG. #16)**

Motion to approve revised CMHPSM Policy 486: Organizational Credentialing/Recredentialing and Monitoring. Effective once regionally approved.

**n) CMHPSM Revised Policy #487: Utilization Management and Review (Ref. W&M AG. #17)**

Motion to approve revised CMHPSM Policy 487: Utilization Management and Review**.** Effective once regionally approved.

**o) CMHPSM Revised Policy #555: Confidentiality & Access to Consumer Records (Ref. W&M AG. #18)**

Motion to approve revised CMHPSM Policy 555: Confidentiality & Access to Consumer Records**.** Effective once regionally approved.

## 8. EXECUTIVE DIRECTOR'S REPORT:

- **a)** Delegated Contract May 2026 Report / Informational
- **b)** Wait List Update / Informational
- **c)** Agency & Community Updates / Informational

**9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:**
**MINUTES OF THE WAYS & MEANS COMMITTEE DATED MAY 19, 2026**

**10. CMHPSM (REGION 6):** ☐ **None** ☒ **Item(s) Noted Below**

a) Event Announcement(s): ☐ None ☒ Items Noted Below

- Next Regional Board Meeting Date: 06/10/2026

**11. CMHAM:** ☐ **None** ☒ **Item(s) Noted Below**

a) Event Announcement(s): ☐ None ☒ Items Noted Below:

- CMHAM Summer Conference: Grand Traverse Resort, Traverse City
  June 09-10, 2026

**12. BOARD CORRESPONDENCE:** ☐ **None** ☒ **Item(s) Noted Below**

**13. NEW BUSINESS:** ☒ **None** ☐ **Item(s) Noted Below**

**14. OLD BUSINESS:** ☒ **None** ☐ **Item(s) Noted Below**

a) Parking Lot Items:

**15. CALL TO THE PUBLIC:** ☒ **No Response** ☐

**16. ADJOURNMENT:** **THE MEETING ADJOURNED AT 6:44 PM**

**RESPECTFULLY SUBMITTED:** **APPROVED BY:**

**Angela Bowers**
**RECORDING SECRETARY**

**Andrew Yurkanin**
**BOARD SECRETARY**

**Date**